



OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent:

5/1/2025

1a. Delivered by:

RECEIVED**MAY 13 2025****BY COMMUNITY BOARD 8**

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

☐ New Application ☐ Removal ☐ Class Change

For premises in the City of New York:

☐ New Application ☐ New Application and Temporary Retail Permit ☐ Renewal ☐ Alteration ☐ Removal
☐ Class Change ☐ Method of Operation ☒ Corporate Change

For New and Temporary Retail Permit applicants, answer each question below using all information known to date

For Renewal applicants, answer all questions

For Alteration applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For Corporate Change applicants, attach a list of the current and proposed corporate principals

For Removal applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For Class Change applicants, attach a statement detailing your current license type and your proposed license type

For Method of Operation Change applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.**This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:**3. Name of Municipality or Community Board: **Manhattan Community Board #8****Applicant/Licensee Information:**4. Licensee Serial Number (if applicable): **1026782**Expiration Date (if applicable): **6/30/2025**5. Applicant or Licensee Name: **ROCKEFELLER UNIVERSITY, THE**

6. Trade Name (if any):

7. Street Address of Establishment: **1230 YORK AVENUE, CASPARY HALL**8. City, Town or Village: **NEW YORK**

, NY

Zip Code: **10065**9. Business Telephone Number of applicant/ Licensee: **2123278328**10. Business E-mail of Applicant/Licensee: **EDAVIS01@RCKEFELLER.EDU**11. Type(s) of alcohol sold or to be sold: ☐ Beer & cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider12. Extent of Food Service: ☐ Full Food menu; full kitchen run by a chef/cook ☒ Menu meets legal minimum food requirements; food prep area required13. Type of Establishment: **Catering Facility (private events only)**
☐ Seasonal Establishment ☐ Juke Box ☐ Disc Jockey ☐ Recorded Music ☐ Karaoke
14. Method of Operation: ☐ Live Music (give details i.e., rock bands, acoustic, jazz, etc.):☐ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel☒ Other (specify): **Catering Facility (private events only)**
 15. Licensed Outdoor Area: ☐ None ☒ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure
 (check all that apply) ☐ Sidewalk Cafe ☐ Other (specify):

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16. List the floor(s) of the building that the establishment is located on: CASPARY 2ND FLOOR
17. List the room number(s) the establishment is located in within the building, if appropriate: _____
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:
- | | |
|-------|---------------|
| _____ | _____ |
| Name | Serial Number |
21. Does the applicant or licensee own the building in which the establishment is located? ☒ Yes (if YES, SKIP 23-26) ☐ No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name: _____
23. Building Owner's Street Address: _____
24. City, Town or Village: _____ State: _____ Zip Code: _____
25. Business Telephone Number of Building Owner: _____

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

26. Representative/Attorney's Full Name: DEBORAH YEOH
27. Representative/Attorney's Street Address: 1230 YORK AVENUE, BOX 81
28. City, Town or Village: NEW YORK State: NY Zip Code: 10065
29. Business Telephone Number of Representative/Attorney: (212) 327-8071
30. Business E-mail Address of Representative/Attorney: YEOHD@ROCKEFELLER.EDU

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: Deborah Yeoh Title: Vice President and General Counsel

Principal Signature: 

Current Approved Corporate Principals

- Richard P. Lifton, President
- Theresa Desmond, Corporate Secretary
- Deborah Y. Yeoh, Vice President, General Counsel

Proposed Corporate Principals

- Richard P. Lifton, President
- Tim O'Connor, Executive Vice President, Corporate Secretary
- Deborah Y. Yeoh, Vice President, General Counsel