

Russell Squire
Chair

Will Brightbill
District Manager



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**The City of New York
Community Board 8 Manhattan**

September 6, 2023

Thomas Donohue
Deputy Commissioner
State Liquor Authority
80 South Swan Street, Suite 900
Albany, NY 12210-8002

RE: Syracuse University, 11 East 61st Street (Between Madison and Fifth Avenues) 30 Day Waiver Renewal Application for for Liquor, Wine, Beer & Cider Permit

Dear Deputy Commissioner Donohue,

Please be advised that Community Board 8 Manhattan received notice on September 1, 2023, for the above referenced establishment's renewal application of a Liquor, Wine, Beer, and Cider license. A copy of their 30-day advance notice is attached.

We agree to this one-time waiver of the 30-day notice on the condition that the applicant appears at the October 3, 2023, Street Life Committee meeting, so the public has the opportunity to comment on the application. If the applicant fails to appear at the October 3, 2023, Street Life Committee meeting, the waiver will be revoked.

Please advise this office of any action taken regarding this matter.

Sincerely,

Will Brightbill

Will Brightbill
District Manager



SENT VIA E-MAIL TO submissions@cb8m.com

September 1, 2023

Robert Beirne
Community Associate
Community Board 8 Manhattan

Re: Syracuse University, 11 East 61st Street

Dear Mr. Beirne and the Members of Community Board 8 Manhattan,

I am the Interim Director of Operations for Syracuse University's Joseph I. Lubin House, which holds a liquor license at 11 East 61st Street.

The Joseph I Lubin House has operated at this location since 1964. It is a townhouse that provides accommodations to Syracuse University employees and faculty while in Manhattan on business. It also offers alumnae gatherings, discussion panels and art exhibits and other similar events.

The University recently submitted its application to renew its liquor license. Unfortunately, the required 30 day notice to the Community Board was delayed due to an unintended oversight. We at the University completely acknowledge that 30 day notice is required upon liquor license renewal and the University did send the notice on August 16, 2023.

The University understands and acknowledges the Community Board's role as advocates and service coordinators for the community and its residents. In light of the premises' long history of serving as a good neighbor and providing a benefit to the community, we would respectfully request that the Community Board agree to waive the 30 day period. Only a short period of time is affected – the 30 day period would otherwise expire in just about 2 weeks.

The existing liquor license is expiring, and the Liquor Authority can issue the renewed license if the Community Board sees fit to grant the requested waiver. We would like to assure the Community Board that this is merely a standard liquor license renewal – there will be no changes whatsoever to the premises or the way it operates. We also understand and acknowledge that this is a one time waiver and that further waiver requests will not be accepted.

In addition, if you would like us to attend the Community Board meeting in October, we are certainly willing to do that. However, we would request that the Board consider approving the

waiver request before October 3, as the 30 day period will have expired by then and the request for the waiver would therefore be moot.

Please feel free to contact our legal representative, Jennifer Tsyn, if you have any questions or need anything further. She can be reached at 518-533-3218 or tsynj@bsk.com.

Thank you for your consideration of this request.

Sincerely,

SYRACUSE UNIVERSITY

A handwritten signature in black ink, appearing to read "Andrew Levy". The signature is fluid and cursive, with a large, stylized initial "A" and "L".

Andrew Levy
Director of Operations
Joseph I. Lubin House

JENNIFER L. TSYN, ESQ.
jtsyn@bsk.com
P: 518.533.3218

August 16, 2023

VIA OVERNIGHT DELIVERY

Community Board No. 8
505 Park Avenue, Suite #620
New York, New York 10022

Re: *Notification of License Renewal; Syracuse University; Serial Number
1220913; 11 East 61st Street, New York, New York 10065*

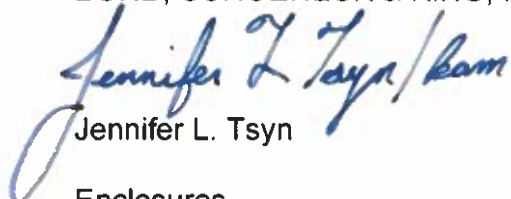
Dear Sir or Madam:

On behalf of our client, Syracuse University, in connection with the above-reference license, pursuant to Alcoholic Beverage Control Law Section 110(b)(b), enclosed is a Standardized Notice Form providing notice of submittal of renewal application.

Please feel free to give me a call if you have any questions or concerns. Thank you for your attention to this matter.

Sincerely,

BOND, SCHOENECK & KING, PLLC


Jennifer L. Tsyn

Enclosures

RECEIVED

AUG 18 2023

BY COMMUNITY BOARD 8

OFFICE USE ONLY
Original Amended Date

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice was Sent: August 16, 2023 1a. Delivered by: Federal Express Overnight Delivery

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:
New Application Renewal Alteration Corporate Change Removal Class Change Method of Operation Change

For New applicants, answer each question below using all information known to date
For Renewal applicants, answer all questions
For Alteration applicants, attach a complete written description and diagrams depicting the proposed alteration(s)
For Corporate Change applicants, attach a list of the current and proposed corporate principals
For Removal applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation
For Class Change applicants, attach a statement detailing your current license type and your proposed license type
For Method of Operation Change applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: Manhattan

Applicant/Licensee Information:

4. Licensee Serial Number (if applicable): 1220913 Expiration Date (if applicable): 09/01/2023

5. Applicant or Licensee Name: Syracuse University

6. Trade Name (if any):

7. Street Address of Establishment: 11 E 61st Street Madison & 5th Avenues

8. City, Town or Village: New York, NY Zip Code: 10065

9. Business Telephone Number of Applicant/Licensee: (212) 826-0320

10. Business E-mail of Applicant/Licensee: anostran@syr.edu

11. Type(s) of alcohol sold or to be sold: Beer & Cider Wine, Beer & Cider Liquor, Wine, Beer & Cider

12. Extent of Food Service: Full food menu, full kitchen run by a chef or cook Menu meets legal minimum food availability requirements, food prep area at minimum

13. Type of Establishment: Club (members only not-for-profit)

14. Method of Operation (check all that apply):
Seasonal Establishment Juke Box Disc Jockey Recorded Music Karaoke
Live Music (give details i.e., rock bands, acoustic, jazz, etc.)
Patron Dancing Employee Dancing Exotic Dancing Topless Entertainment
Video/Arcade Games Third Party Promoters Security Personnel
Other (specify): university satellite office/alumni house facility; club members only

15. Licensed Outdoor Area (check all that apply):
None Patio or Deck Rooftop Garden/Grounds Freestanding Covered Structure
Sidewalk Cafe Other (specify):

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

16. List the floor(s) of the building that the establishment is located on:

17. List the room number(s) the establishment is located in within the building, if appropriate:

18. Is the premises located within 500 feet of three or more on-premises liquor establishments? Yes No

19. Will the license holder or a manager be physically present within the establishment during all hours of operation? Yes No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:

<input type="text"/>	<input type="text"/>
Name	Serial Number

21. Does the applicant or licensee own the building in which the establishment is located? Yes (if YES, SKIP 23-26) No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name:

23. Building Owner's Street Address:

24. City, Town or Village: State: Zip Code:

25. Business Telephone Number of Building Owner:

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

26. Representative/Attorney's Full Name:

27. Representative/Attorney's Street Address:

28. City, Town or Village: State: Zip Code:

29. Business Telephone Number of Representative/Attorney:

30. Business E-mail Address of Representative/Attorney:

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under Penalty of Perjury - that the representations made in this form are true.

31. Printed Principal Name: Title:

Principal Signature: *Andrew S. Levy*