

Russell Squire
Chair

Will Brightbill
District Manager



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**The City of New York
Community Board 8 Manhattan
Budget Committee**
**This meeting was conducted via Zoom
May 31, 2022, 6:30pm**

MINUTES

Present: Bill Angelos, Gayle Baron, Lori Bores, Anthony Cohen, Lindsey Cormack, Rebecca Dangoor, Felice Farber, Billy Freeland, Sahar Husain, Wilma Johnson, Craig Ladder, John McClement, Barbara Rudder, Judy Schneider, and Russell Squire

Public Member: Barry Schneider

Action Items: FY23 CB8M Budget (unanimous)

1. Discussion of a plan to receive input from CB8 committees in developing Fiscal Year 2024 Statement of District Needs and Budget Priorities

A discussion was had on the District Needs Statement process and timeline. In the past the budget committee worked on the document. To support the preparation of the District Needs Statement, the Budget Committee requested all committees review their capital and expense priorities in the July or September committee meetings in preparation for the district needs discussion in October. Committees were also asked to review the text of each committee's role and priorities in the district needs statement.

2. Discussion and preparation of Community Board 8 Manhattan's 2022 Internal Budget

District Manager Will Brightbill provided an overview of the community board budget, the funds allocated to personnel (PS) and other than personnel services (OTPS), and the funds received from Council Members Powers and Menin.

A discussion was had about the open meetings law and technology needs in the event the Community Board is authorized to hold hybrid meetings. Last year the Community Board purchased OWL video conference camera for hybrid meetings. Community board staff will investigate purchasing a small projector for in-person meetings.

Community board members suggested that additional funds be added to the travel budget in preparation for any staff travel needs in the event of the return of in-person meetings.

Rebecca Dangoor proposed a resolution to approve the preliminary internal budget for city fiscal year 2023, with the Stipulation that the Community Board write a letter requesting the continuation of Manhattan Borough President funding for Zoom access, that the travel budget be increased to \$1,000 and that staff salaries be discussed in executive session. Judy Schneider seconded the motion.

The motion was unanimously approved by a vote of 15-0-0.

YES: Felice Farber, Billy Freeland, Anthony Cohen, Barbara Rudder, Craig Lader, Bill Angelos, Gayle Baron, John McClement, Judy Schneider, Lindsey Cormak, Lori Bores, Rebecca Dangoor, Russell Squire, Sahar Husein, Wilma Johnson

3. **Executive Session** – The board moved to executive session to discuss salaries for staff members.
4. **Old Business** – No old business was raised
5. **New Business**
 Rebecca Dangoor requested the Community Board with the NYC Department of Information and Technology and other relevant entities explore options for providing video technology access for members unable to attend in person meetings (consistent with state and local rules as well as community board resolution for hybrid meetings) and who do not have video-based technology at their home. The committee supported using excess FY 22 funds to further this effort.

By: Felice Farber and Billy Freeland Co-Chairs

FY 2023 Budget

Personnel Services (PS)			
Budget Code	Total PS Budget	\$ 240,400.00	FT Positions 4
Other Than Personnel Services (OTPS)			
Budget Code	Code Description	Amount	
100	General Supplies	\$ 5,354.00	
117	Postage	\$ 480.00	
40B	Phones	\$ 4,554.00	
412	Rentals - Misc. Equipment	\$ 1,679.00	
451	Local Travel	\$ 1,000.00	
	Office Equipment		
612	Maintenance/Contractual	\$ 500.00	
	Professional Services/Computer		
684	Services/Contractual	\$ 2,916.00	
700	Fixed Chargers - General	\$ 634.00	
	Total OTPS Budget	\$ 17,107.00	
	Total Budget	\$ 257,507.00	