

1. III. OFFICERS

III.A. Election of Officers

1. Election of offices will occur on even numbered years and officers will be elected to a two- year term. The election procedures outlined below apply to even-numbered years only. An officer may be reelected to the same position for a maximum of three consecutive terms.
2. Except as hereinafter set forth, at the Community Board's regular meeting in the month of March, the Board shall elect a Nominating Committee consisting of five members, which shall designate one of their numbers to be the chair of said committee.
 1. At the February meeting of the Board, the Chair shall ask for nominations of members to serve on the Nominating Committee.
 2. The Nominating Committee shall be elected at the March Board meeting from among those nominated either prior to or at the March Board meeting. All nominations from the floor must be confirmed at the meeting by the nominee, either orally or in writing.
 3. The five nominees receiving the highest number of votes at the March Board meeting shall constitute the Nominating Committee. Should a member resign or be removed before the work of the Nominating Committee is finished, the person who had received the next highest number of votes shall automatically fill the resulting vacancy.
 4. The members of the Nominating Committee shall vote to select the committee's chair.
3. The Nominating Committee shall meet as often as necessary in order to identify one or more candidates for each of the offices of Chair, Vice-Chair, Secretary, Assistant Secretary and Treasurer and such other offices as may be designated by the Board.
 1. The Nominating Committee shall actively encourage Board members to become candidates.
 2. No member of the Nominating Committee may be a candidate for any office unless no other candidate for a given office emerges, in which case a member of the Nominating Committee may be nominated from the floor for such office. In such case, the member shall be automatically removed as a member of the Nominating Committee.
4. The Nominating Committee shall make its report to the Community Board at the regular May meeting of the Board and shall put forward one or more members for each position. Members of the Board may offer additional nominees from the floor. All nominations from the floor must be confirmed either in writing by the nominee or by his or her oral confirmation at the meeting.
 - a. A written notice of all nominees suggested for Community Board offices as well as nominees offered from the floor at the May meeting shall be mailed or emailed to each

member of the Board prior to the election of officers at the June meeting along with written statements submitted by the candidates.

2. Each candidate may submit a written statement of his or her qualifications for office, which

shall be mailed or emailed with the Notice of Election to each Board member along with the announcement of the June Board meeting. Each candidate's statement shall also be posted on the website of the Community Board.

3. In the event that there are two or more candidates for at least one of the officer positions, there may be a separate meeting of the Board not more than three weeks prior to the election, with attendance optional, for the purpose of affording Board members an opportunity to hear the candidates for the various offices debate and/or make statements in support of their respective candidacies. This pre-election meeting shall also provide Board members an opportunity to direct questions to the candidates. The announcement of this meeting shall be mailed or emailed with the Notice of Election to each Board member.
4. There shall be no further nominations from the floor at the June meeting, unless there is no nominee for an office.
5. At the June meeting of the Board, there shall be a tabulation of votes for each of the offices of Chair, Vice-Chair, Secretary, Assistant Secretary, Treasurer, and such other officers as designated by the Board. A person receiving a majority of the votes cast for each office shall be elected.

- a. Whenever there is more than one candidate for an office, each candidate shall have five minutes at the June meeting to state why he or she wishes to serve.

- b. Voting shall be by written paper ballot, which shall have inscribed on it the Board member's name and be signed by the Board member. Votes shall be tabulated only by members of the Nominating Committee under the observation of a Community Board staff member.

- c. If no person receives a majority of the votes cast on the first ballot, the two candidates receiving the most votes shall have a runoff election at that time. In the event of a tie vote, further votes shall be taken until a candidate is elected at said election meeting. If there is only a single candidate for a given office, the Board Chair may direct the Board Secretary to cast one vote in favor of the candidate.

6. If, for any reason, an officer cannot fulfill his or her term, a special election will be held within three months of his or her departure to elect a replacement to finish the unexpired term. A Nominating Committee will be selected in accordance with the procedures outlined above and all election procedures herein will be followed. The Nominating Committee may modify the timeframe for such special election to expedite the filling of such vacancy.

Cb3

I. Election of Officers

1. At the Board's Full Board meeting in the month of September, the Chairperson shall appoint a nominating committee consisting of five Board Members, none of whom may be candidates for office or current Board officers and shall designate one of the Board Members to be the chairperson of said committee.

2. The nominating committee shall make its report to the Full Board at the Full Board meeting in the month of October and shall recommend one or more Board Members for each office. At the October meeting Board Members may nominate additional candidates for office from the floor. Written notice of the election and nominees shall be sent to each Board Member prior to the election.

3. At the Full Board meeting in the month of November pursuant to written notice sent to each Board Member, there shall be an election held for each of the offices. Prior to the election all candidates shall be given an opportunity to present their qualifications. If there is no nominee for an office, nominations for that office shall be accepted prior to the election. In the event that two or more candidates are running for an office and no one candidate receives a majority of the votes, then a run-off election shall be held immediately between the two candidates receiving the highest number of votes.

a. The person receiving the majority of the votes for each office shall be elected.

b. The election of officers shall be conducted by written ballot unless, under extraordinary circumstances such as those in effect during the imposition of Executive Order No. 202.1 suspending Article 7 of the Public Officers Law which allows for remote meetings, remote voting methods that comply with open meeting law will be utilized.

- **Article IV. Election of Officers**

- A. Nominating Committee**

- Except as set forth in paragraph IV-B (Nominating Committee, Alternate Method) below, at the Board's regular meeting in September, the Board Chairperson shall appoint a Nominating Committee consisting of seven members and shall designate one of their number to be the chairperson of said committee.

- B. Nominating Committee, Alternate Method**

- However, at the written request of at least ten members of the Board, filed prior to the commencement of the September Full Board meeting, a Nominating Committee of seven members shall be elected by the Board. In this event, the seven nominees receiving the highest number of votes shall constitute the Nominating Committee and the nominee amongst the seven who received the highest number of votes shall be chairperson of the committee. Any tie shall be resolved by the Board Chairperson.

- C. Nominating Committee Membership**

- In no event shall a member of the Nominating Committee be a current office holder. In the event that a member of the nominating committee should become a nominee for any reason, that member shall be required to resign from the nominating committee.

- D. Process**

- 1. October: Report of Suggestions**

- The Nominating Committee shall meet as often as necessary in order to report to the Board at its October meeting suggestions for candidates for each of the offices of Chairperson, First and Second Vice Chairperson, and two Secretaries.

2. November: Report of Nominations

The final report of the Nominating Committee shall be sent to Board members with the notice for the November meeting. The Nominating Committee shall make its final report to the Board at the November meeting and shall, with its report, nominate one or more candidates for each position. Following the report, members of the Board may offer additional nominees from the floor.

3. Notice of Nominations

All nominees suggested by the Nominating Committee as well as nominees offered from the floor for Board offices shall be made known to each member of the Board in the written notice of the election of officers at the December meeting.

II. ELECTION OF OFFICERS

- A. Except as hereinafter set forth, at their regular meeting in April, the members of the executive committee shall elect a nominating committee consisting of five (5) members who shall designate one of their number to be the chair of the nominating committee. The election results shall be announced at the April board meeting. If, however, a written request of at least ten (10) members of the board is filed with the board office prior to the business session of the regularly scheduled April board meeting, a nominating committee of seven members shall be elected by the full board at its April board meeting. The seven nominees receiving the highest number of votes shall constitute the nominating committee and the nominee amongst the seven who received the highest number of votes shall be chair. Any tie or ties shall be resolved by lot. Such committee shall meet as often as necessary thereafter in order to report to the board at its May meeting one candidate for each of the offices of chair, first vice chair, second vice chair, secretary, assistant secretary, and treasurer, plus such additional offices as the board shall establish so long as the functions and duties of such additional offices are not in conflict with the offices of chair, first vice chair, second vice chair, secretary, assistant secretary, or treasurer.
- B. All members of the board who desire to become candidates for the offices described in Article II.A. shall contact a member of the nominating committee within two (2) weeks of the announcement of the nominating committee.
- C. Any member of the board who is a candidate for any of the offices described in Article II.A. may not serve on the nominating committee in the year(s) in which he/she is running for said office, unless no other candidate for said office emerges, in which case a member of the nominating committee may be nominated from the floor for such an office.
- D. The nominating committee shall make its report to the board at the regular May meeting and shall with its report suggest one member for each position at such meeting. Members of the board may offer additional nominees from the floor. All nominees suggested by the nominating committee as well as nominees offered from the floor shall be announced at the regular May meeting and recorded in the board's minutes. There shall be no nominations from the floor at the June meeting unless there is no nominee for a vacant office.
- E. At the June meeting of the board there shall be a separate roll call vote for the election of chair and a separate election for each of the other offices. Provided no objection is made from the floor, any or all of the separate roll call votes may be bundled and called together. No person shall be elected without having received a majority vote of the members present.
- F. Should a vacancy occur during a term of office, nominations will be accepted from the floor during the first meeting at which the vacancy is effective and a separate election shall be held at the next board meeting for each vacant office in accordance with the procedures set forth herein.

This provision does not apply to the office of chair (see III.D.2).

CB6

III. Election of Officers

A. At the Board's regular meeting in the month of June, the Chair shall appoint an Elections Committee consisting of three (3) or five (5) members and shall designate one of their number to be the Chair of the committee. The Elections Committee shall meet as often as necessary to report a list of candidates to the Board at its September meeting.

1. **Any member of the Board who accepts appointment to the Elections Committee shall be ineligible to run for Board office in the election cycle supervised by the committee.**
2. All eligible members of the Board who wish to become candidates for the offices described in Section II (A) shall contact the Chair of the Elections Committee in writing within four (4) weeks of the announcement of the Elections Committee and shall receive a written acknowledgment.
3. The Elections Committee shall contact candidates for Board office and obtain personal assurances from such candidates that, if elected, they will assume the role and responsibilities of such position.

B. The Elections Committee shall formally enter its final report, compiling one or more candidates for each officer position, at the September meeting.

1. At least two weeks prior to the September Board meeting, the Elections Committee shall send its report to all members of the Board.

2. At the September meeting, members of the Board may offer additional nominees, including themselves but not including members of the Elections Committee, from the floor. All nominees from the floor must confirm their acceptance of the nomination in person or in writing at the September meeting.

Page 5 of 13

Updated on June 17, 2020

C. The election of Board Officers shall take place at the October Board meeting in the presence of a quorum. The Elections Committee shall supervise the election and count the votes.

1. A notice of the election, containing the names of nominees compiled by the Elections Committee and nominees offered from the floor at the September meeting, shall be sent to each member of the Board prior to the October meeting.

2. No additional nominations will be accepted at the October meeting

3. Each candidate for office shall be given an equal opportunity to address the Board, for a period of time determined by the Chair, followed by voting for each of the offices.

4. The election shall be conducted in the following manner:

a) Voting for each office shall be by written ballot containing the name of the Board member and signed by the Board member. The ballot shall list separately each office and the names of the candidates for that office.

b) The votes of a majority of the members present and entitled to vote shall be required for election. If no candidate for an office receives a majority, there shall be another ballot that excludes the candidate who received the fewest votes (or the candidates who received the fewest votes, in the event of a tie for the fewest) in the previous ballot. This process shall continue until a candidate receives a majority.

D. A Special Election shall be held to fill one or more vacancies in officer positions under any of the following circumstances.

1. If the office of the Second Vice Chair becomes vacant, either because the Second Vice Chair has succeeded to the office of First Vice Chair or for any other reason, and more than six months remain until the next scheduled election, or

2. If, at any time, the offices of both First Vice Chair and Second Vice Chair become vacant, or

3. If deemed necessary by the Chair, or by a majority vote of the Board, to ensure the efficient functioning of the Board

4. A special election to fill vacancies shall be conducted at a regularly scheduled Board meeting in the presence of a quorum by taking nominations from the floor followed immediately by voting using the procedures set out in section III C.

CB7 (elections committee but not really a nominating committee)

ARTICLE III - ELECTION OF OFFICERS

A. Elections Committee: The chairperson shall appoint an Elections Committee of up to five and not less than three members, and designate one of its members as committee chair. The chairperson shall announce the Elections Committee appointments by the July meeting of the Board. No person who accepts a nomination shall continue as a member of the Elections Committee. If the Elections Committee becomes fewer than three members the Board chairperson shall make new appointments.

B. Nominations:

1. The chairperson or the Elections Committee chairperson shall notify Members at the July meeting of the Board that the Elections Committee will solicit nominations for office at the regularly scheduled September meeting of the Board.

2. At the September meeting of the Board, the Elections Committee shall open the floor to nominations and accept nominations properly made and seconded by Members for the offices of chairperson, two vice-chairpersons and two co-secretaries.

5

3. All candidates shall have ten business days after the meeting at which they were nominated to submit to the District Manager a written statement of their qualifications for office, not to exceed 250 words. The District Manager shall send copies of all such statements with a Notice of Election to each member within 15 business days of the previous meeting.

4. All candidates shall be given an opportunity to present themselves and promote their candidacy for not more than three minutes at the October meeting of the Board and respond to questions from members at the start of the election meeting; or if the chair person in consultation with the Elections Committee deems it preferable, at a special meeting to be held prior to the election meeting. In either event, the time and place of the candidate presentations shall be announced in the Notice of Elections.

5. There shall be no further nominations from the floor at the elections meeting unless there is no nominee for one or more offices, in which case nominations shall be reopened for each office for which there are insufficient nominations.

6. If all candidates for chairperson withdraw prior to the election, the Elections Committee shall immediately reopen nominations for chairperson. If any person previously nominated for another office is nominated for chairperson and accepts the nomination that person shall withdraw as a candidate for the other office, and nominations shall also be reopened for that office. The Board may decide to defer the elections one month. If the Board defers the voting, the District

Manager shall send a revised Notice of Election including the candidates' written statements to all members.

CB9 (Election committee but very different)

ARTICLE IV: ELECTION OF OFFICERS

A. Elections Committee:

1. An Elections Committee consisting of five (5) members shall be selected at the Board's general meeting in February of each election year. The Chair of the Elections Committee shall be elected by the Committee.

2. The Elections Committee shall meet as often as necessary thereafter to facilitate the election process including distributing forms, collecting nominations and/or "Intent to Run" letters, and monitoring the election.

B. Candidates

1. Any Board member who wishes to run for office must submit to the Chair of the Elections Committee an "Intent to Run" letter which includes the signatures of at least seven (7) other current Board Members and a written statement three (3) days prior to the May Board meeting. The written statement shall not exceed 250 words and must set forth the nominee's background and qualifications for Board office. Incomplete letters will not be accepted. Members of the Election Committee may not run for office and are barred from signing intent to run letters.

2. The Elections Committee will announce candidates' names at the Board's general meeting in May. Nominations from the floor will be accepted during this meeting. All nominations from the floor must be supported by seven (7) present Board members. If accepted, nominees from the floor must submit their short statement (see section 1) within seven (7) days.

3. Candidates' Night: A special meeting with all nominees will be held approximately two (2) weeks prior to the June meeting for the purpose of responding to the Members' questions regarding each nominee's vision for Board office. If the

candidate is not present for such meeting, the nominee forfeits his/her candidacy. The exact time and place of Candidates' Night shall be determined by the Elections Committee.

C. Elections: At the June meeting of the Board, pursuant to written notice to each Member:

1. There shall be one (1) ballot for the election of officers. Each Board Member must be called by the Secretary from the official roll to receive an election ballot. Then each Board Member must be called again by the Secretary to deposit his/her signed ballot in the ballot box.

2. A person receiving a majority of the votes cast for each office shall be elected. If no person receives a majority on the first ballot, the two (2) candidates receiving the highest number of votes shall have a runoff vote at that time. In the event of a tie vote, one further vote will be taken. In the event that after a run-off, no person receives a majority of the votes cast, nominations will be newly opened and voting will continue until a person receives a majority of the votes cast. In the event that only one person is a candidate for an office and that person fails to receive a majority of the votes cast, then nominations for that office will be newly opened from the floor. All nominations from the floor must be seconded in this circumstance.

CB10 (election committee not really the same)

IV. ARTICLE IV -- ELECTION OF OFFICERS

Manhattan Community Board 10 Bylaws Page 20 of 28

A. GENERAL

1. All elections of Board officers must be conducted by open ballot.
2. Voting shall be by written paper ballot which shall have inscribed on it the member's name and be signed by the member, by roll call, or by any other means by which each Board Member's vote is recorded and made available to the public.
3. The Board must create a record listing each member's vote and make that record available to the public in the minutes of the meeting.

B. ELECTION COMMITTEE

1. The Election Committee shall be elected at the September board meeting of every other year from among those nominated either prior to or at the September board meeting. All nominations from the floor must be confirmed at the meeting by the nominee, either orally or in writing.
2. The Five nominees who received the highest number of votes shall make up the election committee, provided each receives at least a majority.
3. The election committee will be tasked with soliciting nominations for board officer positions and with conducting the election of the officers at the November meeting. The committee will not make any recommendations regarding any officer candidates.
4. The election committee may collect statements and biographies from the candidates at the discretion of the board.
5. No member of the election committee may run for a board officer position during their time on the election committee.
6. The members of the Election Committee shall select its Chairperson.

C. NOMINATIONS

1. At the regular October meeting of the year of an election the Board's Election Committee shall make a report of the candidates. At such meeting, members may offer additional nominees from the floor. No Member of the Board may be a candidate for more than one office during an election.

2. All Candidates must declare their intent to accept their nominations in writing to the election committee the at the October General Board meeting.
3. There shall be no further nominations from the floor at the November meeting unless a position is vacant.

CB11 Election Committee but close to Nominating Committee

ARTICLE II — ELECTION OF OFFICERS

1. Elections Committee

1. The Chairperson shall establish a Committee (the “**Elections Committee**”) to

assist with and prepare, as further described in this Article II, for the biennial election of Officers, as described in Article III of these Bylaws. The Chairperson shall establish the Elections Committee no later than the regularly scheduled monthly September Board meeting in a biennial election year.

2. *Elections Committee Membership*

1. A presiding officer of the Elections Committee (the “**Elections Chair**”)

shall be selected by the Chairperson and such Elections Chair shall be a member of the Elections Committee.

2. The Elections Committee shall consist of at least five (5) Members, including the Elections Chair, as appointed to the Elections Committee by the Chairperson in consultation with the Elections Chair.

3. A Member that accepts appointment to the Elections Committee shall not be eligible for election as an Officer in such year and resignation of a member from the Elections Committee shall not restore such eligibility.

2. Nomination of Candidates for Office

1. The Elections Committee shall establish a period of at least two weeks during which Members may nominate oneself or another Member for an Officer position (the “**Nomination Period**”). The Nomination Period shall conclude at the regularly scheduled monthly October Board meeting in a biennial election year (or such other meeting to be held in October of such election year as selected by a vote of the Board) (such meeting, the “**Nomination Meeting**”). No nomination shall be accepted after the Nomination Period.

2. Nominations shall be submitted in writing in a manner to be determined by the Elections Committee and the Elections Committee shall advise the Members of such determination prior to the commencement of the Nomination Period.
3. Upon receipt of a nomination, the Elections Committee shall advise the proposed nominee of their nomination. Any nomination received by the Elections Committee during the Nomination Period shall only be valid upon receipt of acceptance in writing of such nomination by the nominee. A candidate may withdraw a previously accepted nomination by submitting such request in writing to the Elections Committee and such candidate shall be eligible to accept a nomination for another Officer position.
4. A candidate for an Officer position may only be a candidate for one office.
5. The Elections Committee shall set forth any required forms and documentation

for the process by which such nominations may be submitted and all such requirements shall be distributed to the Members prior to the commencement of the Nomination Period. Such documentation may include, but is not limited to, a resume, statement of intent or other documents that permit an assessment of a candidate's qualification for office. Such documentation must be received no later than one (1) week following the Nomination Meeting in a form acceptable to the Elections Committee (it being understood that the Elections Committee shall inform a nominee of its acceptance or rejection of such documentation promptly). The Elections Committee shall assemble and provide such documentation to the Members no later than two (2) weeks prior to the Election Meeting.

6. The Elections Committee shall make the list of valid nominees (as described in Section II.B.3 above) available for review by Members at all times during the Nomination Period.
7. The Elections Committee may establish one or more events to be held in conjunction with the elections process, including, but not limited to, a candidates' forum.

CB12 Nominating Committee

1. ARTICLE 8 - ELECTION OF OFFICERS

8.01 The Calendar for annual election of Board Officers shall be the following:

◆ October (*Regular Meeting*) ◆ November (*Regular Meeting*)

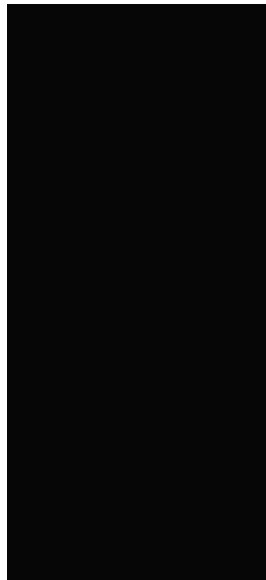
◆ December (*Regular Meeting*) ◆ January 1

8.02 Nominating Committee

- formation of the Nominating Committee. - report of the Nominating Committee.

- Nominations by members from the floor. - election of officers.

- officers' terms begin.



(1) (2)

(3) (4) (5) (6)

(7)

The Nominating Committee shall consist of five or seven appointed members of the Board, including the Chairperson of the committee.

The Nominating Committee shall be selected in one of two ways:

a) b)

Appointment by the Chairperson who shall also designate the committee Chairperson. Election by written ballot of the appointed members of the Board when such election is requested by at least ten (10) members during the Executive Session of the *regular* October meeting.

i The number of Nominating Committee members to be elected shall be determined by the Board before the election, and each Board member shall vote for only that number of the candidates from among the total candidates nominated from the floor before the election.

ii The five or seven nominees receiving the highest number of votes shall constitute the Nominating Committee, and the nominee receiving the largest number of votes shall be the committee Chairperson. Ties shall be resolved by lot.

No member of the Nominating Committee shall receive a nomination for any Board office from the Nominating Committee.

The Nominating Committee shall meet as often as necessary to nominate one or more qualified candidates for each office of the Board. All nominees shall be approved by a majority vote of the committee members.

The Nominating Committee shall report its recommendations to the Board with the assurance that all members nominated have agreed to accept the duties of office if elected.

The Chairperson of the Nominating Committee shall preside over that portion of the *regular* Board meetings in October and November which is determined by the agenda for the report of the Nominating Committee and for additional nominations to be made by members from the floor.

The Nominating Committee shall report its recommendations, in writing, to the full Board seven (7) days prior to the November General Meeting.

8.03 Eligibility Criteria for Nomination of Elected Board Officers

The following criteria will apply to candidates for all elected Board offices. These criteria will apply to nominations from the Nominating Committee as well as nominations from the floor. In the last twelve (12) months the prospective candidate must have:

(1) attended two-thirds of all regularly scheduled General meetings;

(2) attended two-thirds of all their regularly scheduled primary Committee meetings;

(3) demonstrated punctuality and good attendance to all of the above meetings by arriving within the first thirty (30)

minutes of a published start-time and remaining for at least one-half of the meeting; (4) been a member of the Board for one (1) calendar year.

4. 8.04 Additional Nominations from the Floor

1. (1) After the report of the Nominating Committee, appointed members of the Board may offer from floor additional nominees for each elected office of the Board.

- a) Nominations from the floor need not be seconded.
- b) All members nominated for any office of the Board confirm their willingness to accept the duties of office if elected.

Absent members shall confirm in writing to the Chairperson of the Nominating Committee not less than fifteen (15) days prior to the election, and lack of such confirmation shall be accepted as refusal of the nomination by the member and his/her name will not appear on the ballot.

c) No member of the Nominating Committee may be nominated from the floor to run for office.

d) Persons nominated from the floor must accept the nomination at that meeting either in person or in a letter of

acceptance addressed to the Board.

- 2. (2) Nominations shall be closed before the end of the *regular* Board meeting in November. No additional nominations

from the floor shall be permitted in the regular December meeting unless there is no nominee for a vacant office.

- 5. **8.05** A list of all candidates shall be mailed to all appointed Board members with the notice and agenda for the regular November Board meeting.
- 6. **8.06** No person may stand for election for more than one office in any single election cycle