

Russell Squire
Chair

Will Brightbill
District Manager



505 Park Avenue, Suite 620
New York, N.Y. 10022-1106
(212) 758-4340
(212) 758-4616 (Fax)
www.cb8m.com – Website
info@cb8m.com – E-Mail

**The City of New York
Community Board 8 Manhattan
Budget Committee
May 18, 2021 – 5:00PM
This meeting was conducted via Zoom**

Please note: The resolutions contained in the committee minutes are recommendations submitted by the committee chair to the Community Board. At the monthly full board meeting, the resolutions are discussed and voted upon by all members of Community Board 8 Manhattan.

MINUTES:

Present: Michelle Birnbaum, Barbara Chocky, Rebecca Dangoor, Felice Farber, Ed Hartzog Barbara Rudder, Russell Squire, Elaine Walsh

Action Items:

Item 2: Staffing

The meeting was called to order at 5:05 pm by Barbara Chocky, Committee Co-Chair

1. Discussion of Internal Budget (Community Board 8's budget) for FY21 and FY22

Will Brightbill reviewed the FY21 budget (July 1, 2020 – June 30, 2021) and OMB mandated savings for the current fiscal year and next fiscal year. CB8 was able to identify the required savings in the current fiscal year. No additional savings are required at this time for the FY22 budget.

Will Brightbill explained the efforts underway to reopen the CB office, the status of personnel services provided by BETA NYC, and the follow up temp contract with Murat that runs through the end of the fiscal year. A discussion followed about technology options to allow for a hybrid in-person/virtual meetings when in-person meetings are allowed to resume.

A discussion followed about the status of consultant contract with Tuck Edelstein to assist the Community Board with an application for a special district height cap.

2. Discussion of hiring a fourth employee following the end of the citywide hiring freeze.

Will Brightbill reviewed the current staffing levels and the request to re-hire a 4th employee for the office to fill the current vacancy. He also provided an overview of the PS and OTPS budget. Elaine Walsh requested job descriptions for each of the Community Board staff members.

Board Members moved to Executive Session to discuss staffing and personnel costs.

During Executive Session a motion was made to approve the hiring of an additional employee at the Community Associate level and to adopt the FY22 budget.

PASSED by a vote of 7-0-1

YES: Birnbaum, Chocky, Dangoor, Farber, Hartzog, Rudder, Squire

NO: Walsh

During Executive Session a motion was made to approve a raise for current Community Board staff in recognition of the hard work and extra hours required to support the activities of the Community Board and the needs of the Community during the COVID-19 shutdown.

PASSED: 7-0-1

YES: Birnbaum, Chocky, Dangoor, Farber, Hartzog, Rudder, Squire

NO: Walsh

3. Discussion of requesting discretionary funds from the NYC Council for the Arts Committee

Russell Squire explained Alida Camp's request to apply to the City Council for discretionary funding to support community Arts activities planned by the Arts Committee. A discussion then ensued about the process for requesting additional discretionary funding and whether there were other committee needs. Russell Squire did not think a resolution from the Committee was required.

4. Old Business

No old business was raised.

5. New Business

No new business was raised.

Barbara Chocky moved to adjourn the meeting. Russell Squire seconded the motion.

FY22 Budget			
Personnel Services (PS)		Total PS Budget:	\$234,366.00
		Total Annual Payroll	\$191,162.00
		Remaining PS Budget	\$43,204.00
OTPS Budget	Budget Code	Code Description	Amount
	100	General Supplies	\$5,604.00
	117	Postage	\$480.00
	40B	Phones	\$4,544.00
	412	Rentals - Misc Equipment	\$7,713.00
	451	Local Travel	\$750.00
	612	Office Equipment Maintenance Contractual	\$500.00
	684	Professional Services - Computer Services - Contractual	\$2,916.00
	700	Fixed Charges - General	\$634.00
		Total OTPS:	\$23,141.00
		Total Budget (Excl. Rent):	\$257,507.00