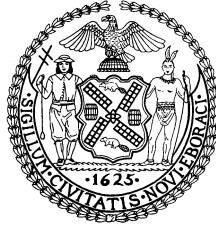


James G. Clynes
Chair

Latha Thompson
District Manager



505 Park Avenue, Suite
New York, N.Y. 10022-1106
(212) 758-4340
(212) 758-4616 (Fax)
www.cb8m.com - Website
info@cb8m.com - E-Mail

The City of New York Manhattan Community Board 8

Technology Committee

CB8M Board Office
505 Park Avenue, Suite 620
Thursday, April 16, 2015
7:00PM

Minutes

In Attendance: Allison Kopf, Jonathan Horn, Abraham Salcedo, David Rosenstein, Latha Thompson

The Technology Committee focuses on improving Community Board 8's technology infrastructure. The Committee solicited ideas from the Board on ways we can advance our use of technology internally. The Committee reviewed the list at its April 16th meeting and selected issues to focus on in both a near- and longer-term capacity.

If you have additional suggestions, please send them to co-chairs Albert Barrueco and Allison Kopf. The Committee meets on an ad hoc basis to review progress and next steps.

Near-term Priorities

1. **Create a shared drive.** Many Board members suggested the need for a system where information from and for meetings is available to the Board earlier and in an organized place. The Technology Committee has recommended the creation of a shared drive where we will store committee meeting minutes, landmarks presentations, and street life applications. Because the drive is a cloud application, these materials will be available to all Board members on any device in real-time. The drive is not mandatory, it is meant to be a tool for Board members. For members who wanted digital packets for meetings, this would also serve as a solution.
2. **Website ownership and maintenance.** The Technology Committee will own and manage technological upgrades to the website. The Communications Committee will still upload CB8 Speaks videos and manage any copy changes.
3. **Set up committee emails.** In an effort to streamline applications processes and committee communications, the Technology Committee will set up email accounts for each committee.
4. **Getting meetings on other calendars.** Many members recommended reaching out to like-minded organizations and publications to get our meetings on their calendars. Latha has agreed to reach out to local elected officials to see if they will share our meeting information. This issue is a communications issue, and will be deferred to the Communications Committee after this action item is completed.

Long-term Priorities

1. **Interactions with the public.** We discussed looking at technology to improve our interactions with the public. One idea was sharing digital committee recordings on the website once meeting minutes are approved.
2. **Using tablets.** We discussed ways to use tablets to improve meeting efficiency. Some ideas were to use tablets for public session signup, secretary recording, vote recording, and more. We will explore how we can use tablets and make a recommendation to the Board.
3. **Tracking Applications.** Many Board members would like to see how applications move through approval or disapproval after we vote on them. We are going to use the shared drive as an interim solution to tracking items. To start, Latha will include updates on disapprovals in the shared drive.
4. **Building database.** We would like to create a database of all buildings and owner information so that we can share postings with the building residents through the building owners. This is a long-term vision, as we'll need help. It was suggested that this could be a project for interns if they are coming board.

Albert Barrueco and Allison Kopf, Co-Chairs