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**The City of New York
Community Board 8 Manhattan**

Instructions to Applicants Regarding Public Notice

Dear Applicant,

In preparation for your upcoming appearance before Community Board, please provide the following:

For maximum public notification of your application, please display at least 30 copies of the attached flyer on brightly colored paper in visible locations no later than one (1) week prior to the meeting.

These flyers should be posted as follows:

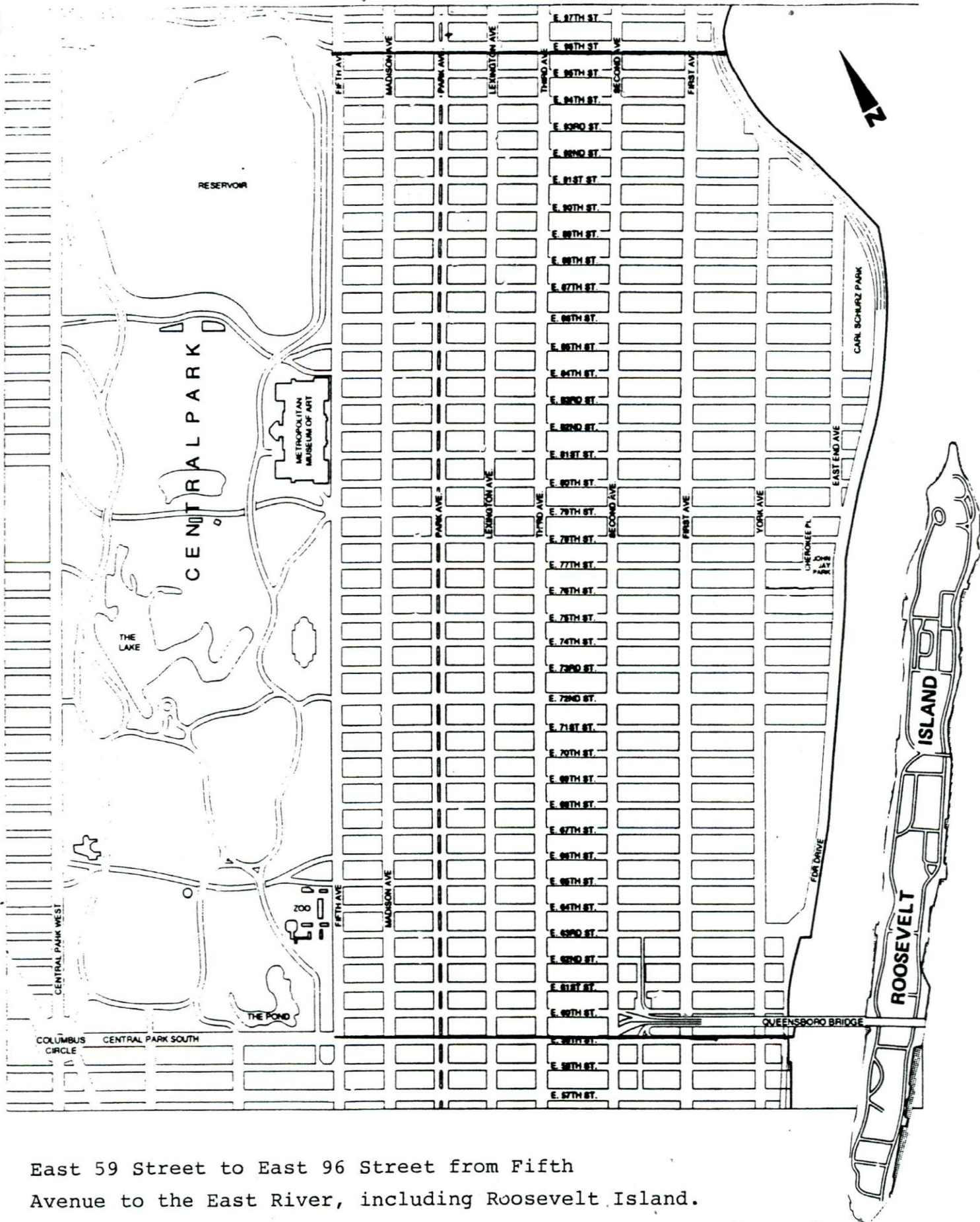
1. A minimum number of 30 flyers must be distributed.
2. Generally post on lampposts, traffic signal posts and utility poles – **do not post on trees.**
3. Post on block that faces north, south, east and west of the premises or location referenced in the application.
4. Provide flyers to private residences by slipping flyers under a door or asking a doorman to put the flyer where residents will see it.
5. Please notify the Community Board 8 office via electronic mail when this posting is complete with a marked map indicating where flyers are posted and photos of the posted notices.

At the committee meeting, please provide distribution method including the exact locations where the above referenced flyers have been placed.

Please make notations on the grid of the map attached as to where you posted.

BOUNDARIES OF MANHATTAN COMMUNITY BOARD 8

6-07



East 59 Street to East 96 Street from Fifth Avenue to the East River, including Roosevelt Island.

*****Please make a notation on the grid as to where you posted.

Thank you